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August 3, 2010

TO: New Orleans Federal Executive Board and Federal Personnel Council
Members

SUBJECT: Pre-Retirement Counseling Seminar

The New Orleans Federal Executive Board (FEB) and the Federal Personnel Council (FPC) are sponsoring the **45th Annual Pre-Retirement Counseling Seminar for Federal Employees** on Tuesday, October 5 and Wednesday, October 6, 2010, at the Westin New Orleans Canal Place Hotel, 100 Rue Iberville, Ballroom I (12th Floor), New Orleans, Louisiana. The doors open at 7:30 a.m., with the program beginning promptly at 8:00 a.m.

The program on October 5, 2010, is for employees covered by the Civil Service Retirement System (CSRS). The program on October 6, 2010, is for employees covered by the Federal Employees Retirement System (FERS). Topics for both days will include the retirement system (CSRS or FERS), Social Security, Medicare, Thrift Savings Plan, Federal income tax, legal matters, health benefits, and financial planning.

Sandra Harmon of S. Harmon and Associates, a company specializing in Federal employee benefits, will present the seminar. A complete agenda and package of materials will be provided during registration. Spouses are invited at no additional charge. However, only paying participants will be provided the package of material. (Indicate spouse attendance on registration form.)

The registration fee is \$65 per person. Advance payment by credit card or check, made payable to the New Orleans Federal Executive Board, must be received by September 29, 2009, in the FEB office. There will be **NO ON-SITE REGISTRATION**. The Pre-Retirement Seminar Registration Form is enclosed. However, it will be helpful if one of your employees is assigned as the point of contact to coordinate nominations for your agency.

There are several parking options available. All-day, self- parking (up to 10 hours) is available in only the Canal Place Shops parking garage for \$5, if space is available. Other lots are also closely located nearby and their rates range from \$12-\$18. Lunch will be at the participant's own expense. There is a food court on the third level of the Canal Place Shops, and there are several fast food and other restaurants within easy walking distance.

This is a very convenient and inexpensive way to provide pre-retirement counseling. With your support, we can continue the tradition of making this seminar one of our most successful programs. If there are questions concerning the seminar, or any requests for special accommodations, please have your point of contact call Jim Fleitas, FPC Representative, at 504-619-4543. Questions concerning payment and the pre-registration process should be referred to the FEB Office at 504-426-0106.

We appreciate your support.

Sincerely,

/S/

KENNETH E. GRAHAM
Chair

Enclosure

/S/

JUDY D. WELCKER
President, Federal Personnel Council